



Hanover CASA Program

Volunteer Application Form

The information on this form will help us assess your qualifications to serve as a CASA Volunteer. It is the policy of Hanover CASA to obtain the best –qualified applicants without regard to sex, race, color, religion, creed, national origin, political affiliation, age, disability, or other non-merit, or non-job-related factors. Please read the directions carefully and complete all sections of this form as thoroughly as possible. Please print or type. All information provided by you will be held confidential. If your application is accepted, you will be contacted and a personal interview will be scheduled

PERSONAL INFORMATION

Last Name _____ First name _____ Middle _____

Home address _____ Apt. _____

City _____ State _____ Zip Code _____

••• Have you lived outside of the state of Virginia anytime during the last five (5) years? Yes No

If yes, please list other states of residence: _____

Home Phone Number _____ Work Phone Number _____

E-mail address _____ Fax Number _____

Social Security Number _____ Date of Birth _____

Place of Birth _____

Gender Male Female Race _____ Marital Status _____

Driver's License No. _____ Expiration Date _____

Name of insurer: _____

FAMILY INFORMATION

Spouse's Name (if applicable): _____

of Children _____ Names, sex, and ages: _____

Emergency Contact Name _____ Phone _____

Relationship _____

EDUCATION AND EMPLOYMENT INFORMATION

High School Graduate? Yes No College Graduate? Yes No If yes, degree? _____

Describe educational experience and/or training that relates to the CASA Program and working with children: _____

Place of Employment: _____ Present Occupation _____

Address and Phone Number of Employment: _____

Employment Status: Full Time Part time Student
 Not Employed Retired

Describe salaried and volunteer work experience (present and previous) that relates to the CASA Program and working with children: _____

ACTIVITIES

Please list any community service organizations, social/fraternal organizations, churches, or clubs, to which you have belonged.

HOBBIES/SKILLS/SPECIAL INTERESTS

Please describe any hobbies, skills, interests, and/or resources you believe will assist you in your duties as a CASA Volunteer.

OTHER

Have you ever been convicted of a felony, misdemeanor, or major traffic infraction? Yes No

If yes, please explain _____

●●● Please note: The Hanover CASA Program does not accept volunteers if they have been convicted of, or have prior charges as a juvenile or adult, or have charges pending for a felony or misdemeanor involving a sex offense, violent act, child abuse or neglect, or related acts that would pose a risk to the children or to the CASA Program's credibility.

How did you become aware of the Hanover CASA Program?

When would you be able to give time to this program?

Describe personal or employment constraints that may restrict your availability:

Are you fluent in any language other than English? Yes No If yes, which language(s)?

Are you aware that approximately 40 hours of basic training is required? Yes No

Are you able to commit to this training? Yes No

Will you be willing to participate in ongoing training and court appearances? Yes No

Can you see yourself visiting with a family in their home, or with an institutionalized child? Yes No

If no, why? _____

Have you had any personal experience(s) involving:

- Child Welfare
- Foster Care
- Juvenile Court System
- Other agencies offering services to a child

If so, please explain:

REFERENCES

Please list 3 non-relative personal references. One reference must be an employer or a co-worker if you are employed. Please provide complete addresses including zip code. Make sure that you include all of the required information and that the references will respond to our inquiry.

Name

Mailing Address

Phone Number

1. _____
2. _____
3. _____

NARRATIVE

Please answer the following questions in **paragraph form** on a separate piece of paper. This may be hand-printed or typed.

1. Tell us about yourself, especially what has led you to want to be a volunteer.
2. What do you hope to accomplish as a volunteer and what do you hope to gain from the experience?

VOLUNTEER AGREEMENT

I understand and agree that any expenses and/or injuries incurred while serving in a volunteer capacity for the Hanover CASA Program will be my responsibility.

I also understand and agree that all information regarding individuals obtained while serving in the capacity of a CASA Volunteer is confidential and shall not be discussed with friends, relatives, or in public.

I give my permission for the persons given as references to be contacted either verbally or in writing. The information obtained is to be used only in conjunction with the CASA Program.

I understand and agree that because of the nature of the work of CASA Volunteers, it is necessary for the CASA Program to make appropriate checks, including Child Protective Services, Criminal History, on the suitability of any applicant who seeks the responsibility of working as a CASA Volunteer. I understand that such checks will be made in a manner designed to avoid any embarrassment to me and that any information obtained will be kept in strict confidence.

Name: _____ Date: _____

Signature: _____ Social Security Number: _____

Please complete all sections and return to:

Hanover CASA Program
Department of Community Resources
P.O. Box 470
Hanover, VA 23069

If you have any questions about this application, please call 365-4296.

THANK YOU FOR YOUR INTEREST IN VOLUNTEERING WITH THE HANOVER CASA PROGRAM!