

# County Attorney

## DESCRIPTION

The County Attorney's Office represents the County in all civil legal matters and is responsible for providing a full range of legal services to the Board of Supervisors and all Boards, departments, agencies, Constitutional offices, and employees of the County, as well as the School Board and School divisions. This Office drafts or reviews proposed County ordinances and represents the County and its agencies in litigation. In addition, this office supervises work performed by outside legal counsel, maintains and updates the Hanover County Code, responds to resident inquiries, and drafts or reviews all deeds, leases, contracts, bonds, and other legal documents.

## GOALS AND OBJECTIVES

- Continue providing prompt and effective legal assistance to all County elected and appointed Boards, Constitutional Officers, and all departments

## BUDGET HIGHLIGHTS

### FY03

The FY03 budget provides level funding. The decrease in operating expenses relates primarily to the department requiring fewer replacement computers in FY03 as compared to FY02.

### FY04

The increase in salaries and benefits is the result of the reclassification of a position. The decrease in operating expenditures is due to the transfer of the funding for legal counsel associated with delinquent tax collection to the Treasurer's Office.

## BUDGET SUMMARY

### Expenditures

<b>County Attorney</b>	<b>FY02 Budget</b>		<b>FY02 Actual</b>		<b>FY03 Budget</b>		<b>FY04 Budget</b>	<b>Percent Change</b>
Salaries and Fringe Benefits	\$ 714,405	\$	678,719	\$	738,643	\$	765,958	3.7%
Operating Expenditures	167,801		134,469		163,953		89,013	-45.7%
Capital Outlay	-		-		-		-	0.0%
<b>Total Expenditures</b>	<b>\$ 882,206</b>	<b>\$</b>	<b>813,188</b>	<b>\$</b>	<b>902,596</b>	<b>\$</b>	<b>854,971</b>	<b>-5.3%</b>

### Revenue

Delinquent Taxes	\$ 41,000	\$	50,164	\$	42,000	\$	-	-100.0%
<b>Total Department Generated Revenue</b>	<b>\$ 41,000</b>	<b>\$</b>	<b>50,164</b>	<b>\$</b>	<b>42,000</b>	<b>\$</b>	<b>-</b>	<b>0.0%</b>

Generated Revenue Percent of Budget	4.6%	6.2%	4.7%	0.0%
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### **Other General Fund Revenue**

	<b>\$ 841,206</b>	<b>\$</b>	<b>763,024</b>	<b>\$</b>	<b>860,596</b>	<b>\$</b>	<b>854,971</b>	<b>-0.7%</b>
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Other General Fund Percent of Budget	95.4%	93.8%	95.3%	100.0%
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Full-time Positions	8	8	8	8	0.0%
Full-time Equivalents	8.0	8.0	8.0	8.0	0.0%

# County Attorney

**FUTURE FUNDING ISSUES**

	<b>FY05</b>		<b>FY06</b>		<b>FY07</b>		<b>FY08</b>
	<u>Plan</u>		<u>Plan</u>		<u>Plan</u>		<u>Plan</u>
<b><u>Expenditures</u></b>							
Salaries and Fringe Benefits	\$ 788,937	\$	812,605	\$	911,983	\$	939,343
Operating Expenditures	91,238		93,519		100,957		103,481
Capital Outlay	-		-		-		-
<b>Total Planned Expenditures</b>	<b>\$ 880,175</b>	<b>\$</b>	<b>906,124</b>	<b>\$</b>	<b>1,012,941</b>	<b>\$</b>	<b>1,042,824</b>
<b><u>Revenue</u></b>							
<b>Total Department Generated Revenue</b>	<b>\$ -</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
Generated Revenue Percent of Budget	0.0%		0.0%		0.0%		0.0%
<b>Other General Fund Revenue</b>	<b>\$ 880,175</b>	<b>\$</b>	<b>906,124</b>	<b>\$</b>	<b>1,012,941</b>	<b>\$</b>	<b>1,042,824</b>
Other General Fund Percent of Budget	100.0%		100.0%		100.0%		100.0%
Full-time Positions	8		8		9		9
Full-time Equivalents	8.0		8.0		9.0		9.0

The increase in FY07 reflects the department's plan to add a County Attorney position. All other funding represents maintenance level funding.