

Building Inspections

DESCRIPTION

The Building Inspection's Office is responsible for enforcement of the Virginia Uniform Statewide Building Code to protect the health, safety and welfare of the citizens of Hanover County. Traditionally this enforcement role has been focused on new construction and the renovation and rehabilitation of existing buildings. This past year the Building Inspection's Office has expanded that focus to include enforcement of the Property Maintenance Code in addition to its traditional role. This code, the Property Maintenance Code, provides the minimum standards for the maintenance of existing buildings and structures to promote their continued healthy use and usability. Additionally, the Building Inspection's Office

enforces erosion and sediment control regulations relating to residential construction and proffered conditions for residential construction. The Building Inspection's Office also provides a central payment center and cashiering services for the fees charged and collected by the community development departments. A continuing focus of the department is customer service and the use of new technologies, as evidenced by the expansion of the Interactive Voice response telephone system and the continuing development and implementation of online services such as online inspection scheduling and permit tracking. Permanent records of these activities are maintained and available in the Building Inspector's Office.

BUDGET SUMMARY

	FY07 Actual	FY08 Budget	FY09 Budget	FY08 to FY09	FY10 Plan
Expenditures					
Personnel	\$ 1,253,055	\$ 1,403,918	\$ 1,482,418	5.6%	\$ 1,543,401
Operating	131,519	154,065	173,615	12.7%	176,573
Capital	15,857	32,000	36,000	12.5%	-
Total Expenditures	\$ 1,400,431	\$ 1,589,983	\$ 1,692,033	6.4%	\$ 1,719,974
Revenues					
Other Revenue	\$ 1,050,237	\$ 1,296,000	\$ 1,192,000	(8.0%)	\$ 1,286,000
General Fund Revenue	350,193	293,983	500,033	70.1%	433,974
Total Revenue	\$ 1,400,431	\$ 1,589,983	\$ 1,692,033	6.4%	\$ 1,719,974
Generated Revenue Percent	75.0%	81.5%	70.4%		74.8%
General Fund Percent	25.0%	18.5%	29.6%		25.2%
Full-time Positions	21	22	22	0.0%	22
Part-time Positions	2	2	2	0.0%	2
Full-time Equivalents	22.0	23.0	23.0	0.0%	23.0

Building Inspections

BUDGET HIGHLIGHTS

The fees charged by this function traditionally provide the funding for building inspection service. Building inspection fees were last increased in FY08. In FY09, funding of \$36,000 has been

provided for the replacement of two vehicles. The increase in operating is due to cyclical computer and non-cyclical hardware/software replacement in FY09.

GOALS AND OBJECTIVES

- Continue cooperative training program within the region to promote enforcement uniformity and customer satisfaction;
- Process residential building permit applications within two weeks and commercial applications within 30 days;
- Utilize user fees to pay for departmental operating costs; and
- Continue our focus on customer service and new technology to better serve the needs of the community;

SERVICE LEVELS

	<u>FY07 Actual</u>	<u>FY08 Budget</u>	<u>FY08 Forecast</u>	<u>FY09 Budget</u>
Per capita cost of operating department	\$14.12	\$15.79	\$15.79	\$16.55
Commercial plan reviews:				
Number of plans reviewed	495	420	420	550
Average number of days to review	9	15	15	15
Pre-application plan reviews:				
Number of plans reviewed	56	70	70	90
Average number of days to review	35	25	25	30
Residential plan reviews:				
Number of plans reviewed	1620	1800	1800	1850
Average number of days to review	5.7	5.0	5.0	5.0
Inspections:				
Number of inspections per day	147	170	170	170
Number of inspections per inspector	16	19	19	19
Number of days from requested to completed inspection	1	1	1	1