



2009

Annual Report



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Colonel V. Stuart Cook,

Sheriff

Hanover County Sheriff's Office

INTRODUCTION

The Hanover County Sheriff's Office Annual Report is a resource to record annual events by summarizing highlights of each division, sharing crime statistics about the county, listing memberships that the department is fully engaged, describing volunteer opportunities for our citizens, and citing awards received by the department and its members.

Hanover County lies in central Virginia and encompasses 465 square miles, home to over 100,000 citizens. Bordered by the City of Richmond and the counties of Henrico, Louisa, Caroline, Spotsylvania and New Kent, it has a Triple AAA bond rating and an administration that ensures top quality law enforcement, public safety, education and other resources vital to an outstanding quality of life. Bisected by Interstate 95, and other major thoroughfares, the county and the surrounding jurisdictions offer many popular annual attractions for all ages throughout the year.

Through the newest technology, top resources, and dedicated and professional personnel, the Hanover County Sheriff's Office is a progressive organization that strives to provide the best law enforcement services to the citizens of Hanover County.

As you read, you will learn about the Sheriff's Office to include the Executive Staff, and the three Divisions that include Administrative Support, Investigations and Uniform Patrol. Thank you for allowing us the opportunity to share our department with you and to give you an overview of our law enforcement agency. Please enjoy reading about all facets of the Hanover County Sheriff's Office. We hope you find the information informative and interesting.

Lou Ann Z. Jewell

Author

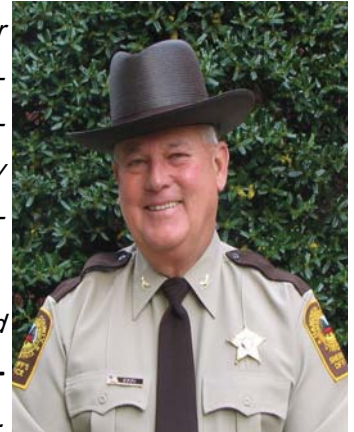


“The Hanover County Sheriff's Office is a progressive organization that strives to provide the best law enforcement to the citizens of Hanover County.”



Sheriff's Letter.....

As your Sheriff of Hanover County since August, 1990, and with over 45 years of law enforcement service, I have observed and experienced many changes within the profession, and the evolvement of available resources. I have also watched Hanover County grow from predominantly rural to a suburban county that has grown in population, residential and commercial expansion, and one that brings challenges to law enforcement as we provide coverage throughout the county. The Hanover County Sheriff's Office is the primary law enforcement agency and has 246 sworn and non-sworn positions.



*The Hanover County Sheriff's office practices the philosophy of community oriented and problem solving policing. Our motto - **'We are a part of, not apart from, the community'** - is vital to the valuable relationship we are fortunate to enjoy with our citizens. Through planning, both operationally and administratively, frugal budget practices, and expert training this department is rated as one of the highest law enforcement agencies in the nation. We are often called upon by other agencies in the Commonwealth, throughout the United States and by federal agencies to assist in training and to share initiatives. We are proud of this achievement and it is through teamwork among our staff and support from our county that we are able to achieve this outstanding reputation.*

The largest administrative challenge we continue to face includes the state of the economy and the impact it has had on law enforcement manpower, resources, training, and equipment. For 2009, our budget was \$19,440,289 for law enforcement and \$1,372,380 for Court Services; a decrease of 20 percent since 2008. Due to the economy and hiring freezes our staffing level is back to that of 2006. While we are all affected by the federal and state cuts, we may be forced to make staffing adjustments and take a bare bones approach to keep the citizens of Hanover safe 24 hours a day. While we do not act hastily, all decisions are made with our goal in mind; and that is to continue to promise that our quality and level of service to our citizens will not change. The Hanover County Sheriff's Office takes great strides to provide professionalism, answer all calls for service, and offer top-notch public service in the office and throughout the community. Above all, our greatest resource is our personnel coupled with our citizens who support and assist the men and women of the Hanover County Sheriff's Office.

As it pertains to the state of the economy....."I continue to promise that our quality and level of service to our citizens will not change."

Please visit our website at www.hanoversheriff.com and/or contact our office at (804) 365-6110. It is our honor to serve each of you.

*Colonel V. Stuart Cook
Sheriff*



2009 RETIREMENTS.....

(top left to bottom right)

Major Aubrey E. Hopson = September 1

Major J. Winston Robertson = July 1

Sergeant Scott B. Towne = September 1

Deputy Leonard P. Dean = December 1

Deputy Judy A. Lyons = January 1, 2010



If you have integrity, nothing else matters.

If you don't have integrity, nothing else matters.

-Alan Simpson

IN MEMORIAM.....

WILLARD I. "BUBBA" WORSHAM JR.

June 24, 1937 - December 7, 2009

Deputy Bubba Worsham joined the Hanover County Sheriff 's Office on February 1, 1977 and faithfully served until his retirement on August 30, 1994. Bubba received a Silver Star for having been shot in the line of duty on November 14, 1984. During his service, he was a patrol deputy, a court bailiff, a canine officer for search and rescue as well as narcotics detective, and retired as the department 's warrant officer. Bubba succumbed to cancer in December, 2009.

Retiree Summaries.....

MAJOR AUBREY E. HOPSON

On September 1, 2009, Major Aubrey Hopson retired after over 32 years of dedicated service to the Hanover County Sheriff's Office. Fondly known as "Hop", his career gave him the opportunity to serve the citizens of Hanover County in the Uniform Patrol and Investigative Divisions.

On July 1, 1977, Aubrey was hired as a patrol deputy under Sheriff Harold Bradley. Through his leadership and great example, he earned promotions in the Uniform Patrol Division as a Sergeant, Command Sergeant, and Lieutenant. In July, 2002, he was transferred to the Investigative Division where he was promoted to Captain and subsequently, in 2007 was promoted to Major, where he was officer-in-charge of a stellar group of employees.

Major Hopson proudly served his country in the United States Army on active duty for six years where he served in Viet Nam, and twenty-one years in the Virginia Army Reserve National Guard as a member of the 183rd Personnel Services Company. It was in this capacity that he was deployed under Operation Desert Calm, later known as Desert Storm. During his service he earned a Purple Heart for his bravery in Viet Nam and in 2007, he was recognized by Congressman Cantor where he received the Congressional Veteran Commendation for years of service.

Hop provided leadership through guidance, through religious philosophy and by setting an example to all persons and employees he encountered. He is an active member of First Union Baptist Church in Mechanicsville where he sings in the B. S. Giles Memorial Choir and serves as the Assistant Superintendent of Church Sunday School. His retirement will be enjoyed with his wife, Betty, his dog Chi-Chi, and visits from his daughters, Katina and Rhonda.

MAJOR J. WINSTON ROBERTSON

For the past 31 years, Major J. Winston Robertson has spent each day, on and off-duty, as a committed and dedicated officer of the Hanover County Sheriff's Office. After graduating from Radford University, he was hired on July 1, 1978 by former Sheriff Harold Bradley where he began his law enforcement career. Since 1990, under the leadership of Colonel Cook, Winston continued through the ranks and was appointed Major in 2002. He served throughout the Uniform Patrol Division and Administrative Support Division, most often as the Officer-in-Charge of his respective assignments. During his many years of service, twenty-two of these years were in the Uniform Patrol Division where he not only supervised the largest and most visible segment of the Sheriff's Office but all of the Special Teams as well.

His many contributions include the initiation of the first Crime Analysis Unit, today known as the Criminal Intelligence Unit, and he also brought Crime Prevention and School Liaison, currently known as School Resource, to a full-time status. While in Administration, Winston was also instrumental in budget, planning and grant writing which assisted in setting the fiscal foundation for the Sheriff's Office today.

In addition to his formal education, Winston graduated from the 172nd session of the FBI National Academy as well as the Professional Executive Leadership School, where he currently serves as Treasurer; and attended Leadership Metro Richmond and Executive Development Training through the Virginia Police Chief's Foundation.

Winston's memberships, past and present, are numerous and he has held many offices throughout his career. In addition to those mentioned above, he is also President of the Central Virginia Crime Clinic, and retains memberships in the International Association of Chiefs' of Police, the Virginia State Sheriff's Association and the FBI National Academy Alumni Association.

While Major Robertson's years of service has earned him awards to include Officer of the Year, the Meritorious and Dedication to Duty Awards, and over 250 commendations, he is also a leader among his peers. As a supervisor, Major Robertson never lost sight of the "small department atmosphere" where he would always take time to commend a young deputy, have a kind comment for everyone, and show his support to all in a time of need. This unique trait has earned him the respect from within and outside of the Sheriff's Office. As he proudly represented the Sheriff's Office at several events throughout the county and at other law enforcement functions, Major Robertson is also known as "Robbie", a nickname recognized and used by many.

On July 1, 2009, he hung up his hat and retired as a law enforcement officer with the Hanover County Sheriff's Office. He is sure to remain active through his many memberships, to include the Washington-Henry Masonic Lodge #344 A.F & A.M. and with his wife, Carolyn, his three grown daughters and new grandson.

HIGHLIGHTS

While 2009 was overshadowed by budget woes, the Department was still able to make progress in many areas. Phase Two of the Vaughan-Bradley Building renovations was completed, and in August, 2009, the Executive Suite moved into its new location. Also during this time, the Hanover County Sheriff's Office came under their scheduled review for international reaccreditation. From August 15-18, the on-site assessment was conducted by outside assessors from the Commission on Accreditation for Law Enforcement Agencies (CALEA) and the Sheriff's Office was found to be in compliance. The agency was recognized in Utah in November, 2009. All comments made by the assessors concerning the Sheriff's Office supported our agency's accreditation endeavors and were overwhelmingly positive describing a consistently professional and progressive Sheriff's Office. A special mention was made concerning the spirit of cooperation exhibited by Colonel Cook, the accreditation staff, and all members of the agency.

The Hanover County Sheriff's Office Foundation also continues its efforts to build and in March, 2009, a fundraising golf tournament was held and raised over \$12,000 to benefit Sergeant Scott Towne who was injured in an accident in November, 2008. Annual events are planned in order to continue to raise funds for this vital resource.

As budget woes are bleak throughout the nation and the Commonwealth, local jurisdictions feel the crunch as well. Hanover County is concentrating on preserving key services. The Hanover County Sheriff's Office is not immune and in response to federal and state cuts, currently the county has frozen 7 positions and the Sheriff's Office froze 1 additional position for a total of 8 frozen positions. To assist with department necessities, the Hanover County Sheriff's Office Volunteer Program was revamped in 2009, and saved the county over \$99,366. A total of 106 volunteers perform as Reserve Officers, Chaplains, office workers, Courtesy Patrol members and role players during training exercises. Additionally, the eleven Special Teams of the Sheriff's Office are filled by sworn personnel already assigned throughout the department in other areas. These teams are described in greater detail later in this report.

During 2009, the Sheriff's Office continued to experience a stellar crime clearance rate of 66.8%. This effort is due to our citizen cooperation coupled with sharing information among Patrol and Investigations, and the diligent efforts put forth by our sworn personnel. Lastly, efforts continue as training and manpower allow with other county agencies to include Hanover County Public Schools, Randolph-Macon College, Fire/EMS, the Health Department, our surrounding law enforcement agencies and those agencies at the state and federal levels. The Sheriff's Office continues to keep abreast of the growing and changing trends to meet today's challenges that threaten our accustomed life-style and security.

EXECUTIVE

The Foundation
Renovations

ADMINISTRATION

Budget - Back to Basics
Reaccreditation
CALEA
VLEPSC - 2010
Volunteer Program

INVESTIGATIONS

66.8% Clearance Rate

UNIFORM PATROL

Community Efforts
Special Teams

Executive Staff

The Hanover County Sheriff 's Office is led by the Sheriff, who is a constitutional officer elected by the citizens of Hanover County. He is followed by the Lieutenant Colonel who serves as second-in-command and acts in the absence of the Sheriff. Each of the three divisions described later in this report are led by a Major and represent all facets of this agency. As the leaders of the department, the executive staff makes command decisions on all administrative and operational functions.

Citizen 's

Advisory Board

B. Bailie

J. Beauchesne

F. Bradley

J. Cox

C. Horner

S. Huzek

B. Jacobs

B. Klotz

C. Long

J. MacKenzie

A. McDougall

T. McKittrick

T. Rogers

J. Wash

B. Watkins

A.D. Whittaker

Other personnel who are assigned to the Executive Staff is one Executive Assistant who reports directly to the Sheriff and one Sergeant assigned to Professional Standards/Risk Management.

Highlights

The Sheriff selected members of the Hanover Business community to serve as advisors to him concerning matters that include fiscal topics, legislation, county growth, and any matter that may have impact on the law enforcement profession. Currently, there are sixteen advisors that also serve as the Board of the newly formed Hanover County Sheriff 's Office Foundation, a not-for-profit organization formed by members of the Citizen 's Advisory Board. The members are listed in the left column.

Also during the year, this Unit continually reviews various projects assigned throughout each division to insure upgrades, mobility, and compliance with accreditation standards. This includes but is not limited to new or revised Standard Operating Procedures, planning analysis, investigative case reviews, patrol scheduling evaluations, courtroom security, personnel and training initiatives as well as ongoing technological upgrades.

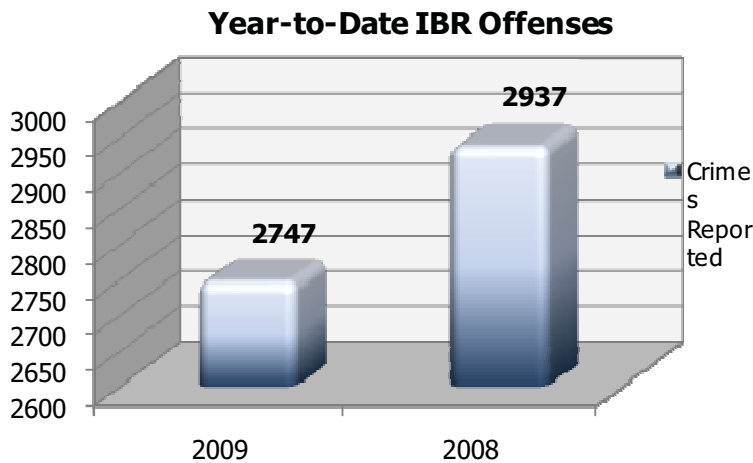
Professional Standards—*As the Sergeant in this unit is charged with investigating complaints received on all personnel of the Sheriff 's Office, evaluations and inspections of various entities of the Office are also performed as well. During 2009, out of 212,568 citizen contacts, there were a total of 39 complaints, or .018%. Out of 39 complaints, 30 were founded, 6 were unfounded, 2 were unsubstantiated, and 1 resulted in a resignation.*

CRIME STATISTICS.....

Top 8 crimes or Index crimes

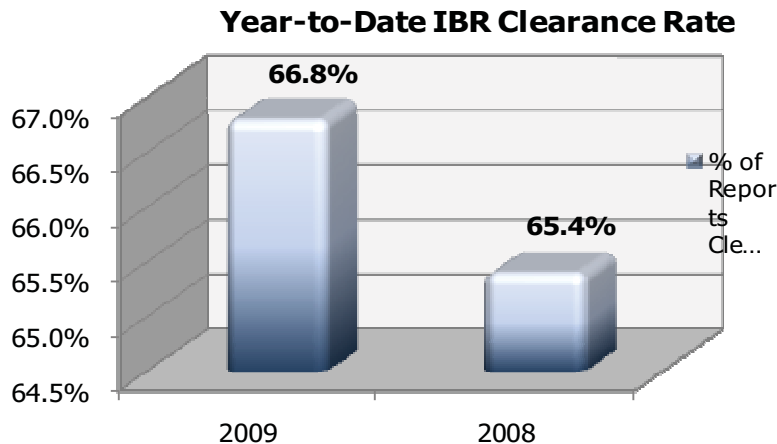
These crimes, reported nationally for crime statistics, are identified as more serious offenses and include murder, rape, robbery, assault, burglary, larceny, auto theft, and arson. Overall, in Hanover County we experienced a 6.47% decrease in index crimes for 2009. (Source: Crime in Hanover 2009 Report)

Crimes that had the most significant impact on Hanover County during 2009 are listed as follows. These offenses include Assault - 16%; Burglary 3%; Larceny 26%; and Robbery less than 1%. While not Part 1 offenses, Vandalism 11% and Narcotics 11%, also had an impact and for these all offenses listed, Hanover experienced a 7.7% decrease for 2009. (Source: Crime in Hanover 2009 Report)

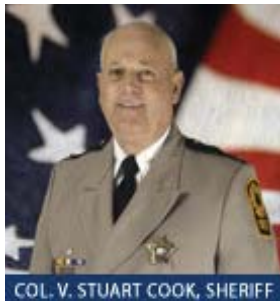
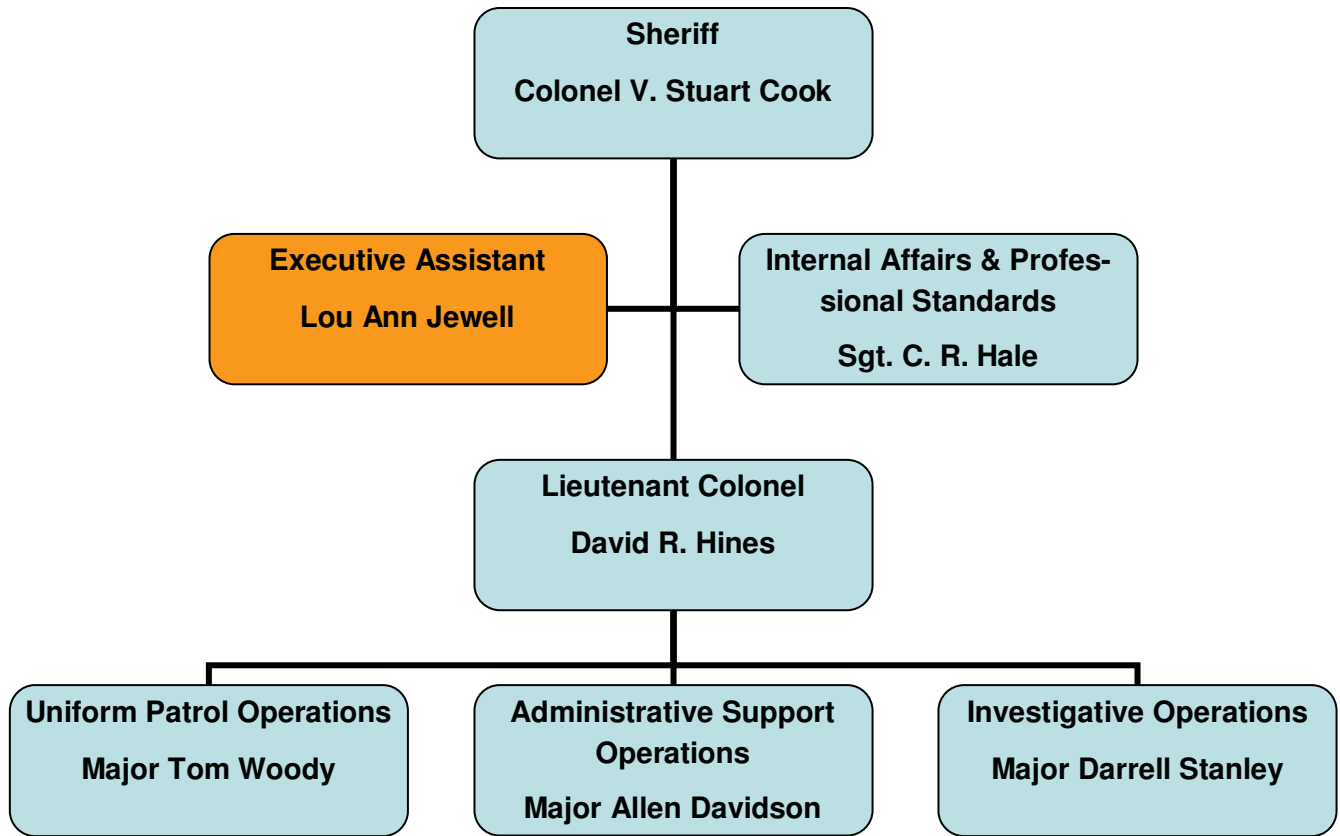


IBR Clearance Rate

The clearance rate or our ability to identify the person(s) responsible for committing a crime has been exceptional and it is a vital measurement of our efforts to keep crime down. Hanover's clearance rate for 2009 surpassed the 2008 rate by 2.7%, for a total of 66.8%. This excellent achievement is attributed to cooperative citizens and strong information-sharing initiatives among our Investigative and Uniform Patrol divisions as well as with our surrounding jurisdictions.



EXECUTIVE STAFF—ORGANIZATIONAL CHART



ADMINISTRATIVE SUPPORT DIVISION HIGHLIGHTS



The Administrative Support Division contains the Budget and Planning Department, the Court Services Unit, the Crime Prevention Unit, the Fleet, Information Technology, Personnel and Training, Payroll and Purchasing, and the Records Unit. In this Division, there are a total of 44 employees.

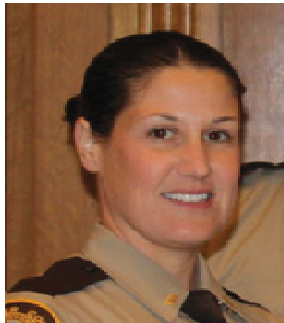
Budget and Planning:

For fiscal year 2009-10 , the budget for the Hanover County Sheriff 's Office was \$19,440,289, and \$1,372,380 for the Court Service Unit. Besides preparing the budget, the Administrative Lieutenant is also responsible for preparing the Sheriff 's 5-year Comprehensive Plan, insuring maintenance of international accreditation standards through the Certified Agency on Law Enforcement Accreditation (CALEA) and for state accreditation through the Virginia Law Enforcement Professional Standards Commission (VLEPCS). In addition, the Lieutenant of this Division is responsible for the Personnel Unit, making Standard Operating Procedure changes at the direction of the Sheriff, and overseeing all asset forfeiture, county procurement and accounting procedures.



Court Services Unit:

During 2009, the Sheriff 's Office was able to fill its entire Court Service staff allotment due to the hiring of four part-time court service aides in 2008. Secondly, this unit served over 28,365 papers and transported over 1,547 adults and juveniles to various facilities. This unit has one Lieutenant, one Sergeant, and 19 bailiffs. They are also responsible for providing courtroom security to Hanover Circuit Court, General District Court and Juvenile and Domestic Relations Court.



Crime Prevention Unit

Two officers who are certified Crime Prevention specialists provide the citizens of Hanover County with all programs involving Neighborhood Watch, Business Watch, taping public service announcements, working with our local banks, providing programs for our youth and senior populations, the evaluation of area schools and providing security assessments. Deputies Jim McLaughlin and Barry Bland are instrumental in providing public service to citizens of all ages.



Throughout 2009, the Crime Prevention Specialists address concerns received from citizens that include speeding in neighborhoods, juveniles disturbing neighborhoods, identity theft, home/personal safety, internet safety and thefts from vehicles. Oftentimes, this Unit also calls upon the Neighborhood Watch groups to provide and network information to assist the Sheriff 's Office in addressing crimes. The Hanover County Sheriff 's Office currently has 132 Neighborhood Watch programs where presentations are given to area citizens concerning the topics listed above. Seven new programs were added this year with concentration in the west end of Hanover County. The officers also offer public service announcements to provide information throughout the year on topics of safety and area crime trends.

Hanover senior citizens also received a generous outpouring of support through the Crime Prevention Unit. New in 2008, this Unit began its first Senior Citizen 's Police Academy to not only share all aspects of law enforcement, but also to provide specific information and security information relating to the elderly population. This program is popular among our seniors and in 2009, a full class of 35 attendees participated in their Academy. Additionally, through the assistance of the Mechanicsville Rotary Club, turkey dinners were delivered at Thanksgiving, a Christmas luncheon was held with the Hanover branch of the AARP and Hanover/Ashland TRIAD, and lastly, the 14 adopt-a-seniors in the program were frequently visited and/or work was completed for them by their assigned deputy. The relationship between the officers and their respective seniors is dedicated and oftentimes, many officers bring their families to visit the senior. In 2009, the Central Virginia Regional TRIAD Conference, entitled "Scam Jam " provided various crime prevention programs and lunch to over 270 seniors.



In addition to their busy schedule, the Crime Prevention Unit also developed the Hanover Banker 's Security Group. This group meets monthly to discuss crime trends, and to share and network information. Popularity has grown to include some banks from surrounding jurisdictions. As Hanover 's multi-housing continues to expand, the Hanover Housing Coalition, in conjunction with our Crime Prevention Unit, recruit apartment dwellers to have Neighborhood Watch groups to add to the safety and security of the complexes.

Annually, this Unit hosts many functions that affect all ages. October is Crime Prevention Month and events were held that included Bike Safety, Child ID, Child Safety Seat inspections, and Identity Theft initiatives. On the first Tuesday in August, National Night Out took place where over 45 neighborhoods held various neighborhood functions attracting a large number of participants.

Lastly, the Crime Prevention Unit continues to provide security evaluations based on Crime Prevention Through Environmental Design (CPTED) guidelines. This program evaluates the physical layout of an area that includes building design and security, lighting, landscaping, and other areas that can be fixed so as to deter criminal activity. In Hanover, all new commercial construction, educational institutions, and residential areas come under evaluation by our Crime Prevention Specialists.

Fleet:

The Sheriff 's Office must insure all vehicles contained in our fleet of 215 assigned vehicles are maintained and properly equipped for effective law enforcement. The Sheriff 's Office has primarily used the Ford CVPI for patrol use. Preliminary research is being conducted to replace this vehicle as it will not be available after 2011. In addition to this package, Ford Explorers are used by School Resource Officers and in the event of inclement weather to insure greater mobilization.

For our specialized units, such as the Mobile Radar Trailer, traffic safety equipment, and training equipment, the department acquired a Ford F350 to support patrol operations and pull the necessary equipment trailers. Through research it was found that purchasing equipment trailers for specialized units is more cost effective than providing individual motorized units that may eventually age and deteriorate.

Information Technology:

During 2009, the Systems Administration Division of the Hanover County Sheriff's Office facilitated the creation and implementation of several automation improvements to new and existing systems . These improvements include:

- 1. A complete redesign of the new Mental Health Notification Form with automatic features that provided for mental health calls for service by Patrol and the Court Services Unit be placed in an Access database . This allows for data to import directly from the completed form without requiring a user to rekey the information. Reports to tally total calls, total miles and total man-hours provides accurate representation of the Sheriff's Office manpower investment.*
- 2. To accommodate the additional processor intensive systems being made available to the MDTs, all ToughBooks were upgraded to the faster wireless cards (EVDO Rev A) offered by Verizon Wireless at a lower monthly rate. All IBR forms were updated to be used electronically, have the capability to be cut/pasted and were made available to Records for case entry as well as back to LinX for accessibility in the field.*
- 3. Extracted all Sheriff's Office personnel photos from the New World system and attached photos to an Outlook contact listing viewable to Blackberry users.*
- 4. A complete redesign of the Sheriff's Office website. Systems Administration provided all specifications, designed pages and content for a contracted web designer to program. A web-responsibility matrix was created setting up related tasks to ensure all areas of the website remain fresh and up-to-date.*
- 5. Converted all cell and Blackberry devices for Sheriff's Office personnel from Alltel to the Sprint network and setup ability to mobile sync contact information wirelessly to the cell phones.*
- 6. Coordinated with New World, our Records Management Software vendor, for a two-day onsite best practices study for all departments within the Sheriff's Office who input and extract data from the records management system. The Sheriff 's Office is utilizing all aspects of the system to its fullest capacity.*
- 7. Ensured accuracy of all IBR crime data being submitted to the state police for FBI use and publications. Audited all 2009 submissions and provided specifications to the New World IBR programmers to accurately reflect new reportable codes.*
- 8. Worked with Pamunkey Regional Jail and Northrup Grumman to accommodate for tattoo photos to be segregated from mugshot photos for New World's photo imaging lineup module and made tattoo photos available for viewing in LinX. Additionally, photos taken during field interviews were also transferred to LinX for access in the field.*

9. *Full usage by Patrol of the new DMV FR300 software with electronic submission to Headquarters, with the ability to cut and paste. This also made available to LinX for access in the field.*

The Information Technology Unit of the Sheriff 's Office consists of three Systems Administrators to manage and insure the electronic processing capabilities of the department. As technological advances occur, they insure that our agency is kept up-to-date on all new initiatives, and provide implementation and training for the entire department. In 2010, it is planned to create a database to manage the Master Leave Records for the entire Sheriff 's Office.

Payroll - Accounts Payable/Receivable - Property Room -

This Unit is made up of two non-sworn members of the department who manage payroll and purchasing needs; serve as the primary and secondary monitors of the Property Room that supplies equipment to all sworn personnel; and through stringent budget practices, all procurement procedures are followed in conjunction with state and county requirements.

As needed, this unit also performs research and price comparisons for the purchase and delivery of all equipment, furniture and other needs for the department at the direction of the Sheriff.

Records -

In 2009, this Unit added one additional Administrative Assistant to bring the total number to six. Among all personnel assigned to this area, all reports taken are electronically entered, they manage the evidence room, process civil papers for the Court Service Unit to serve, and they provide records checks for our citizens. In addition, three members of the Records Room also manage the Evidence Room and tediously insure that all evidence is appropriately checked in, recorded, and checked out to the appropriate officer during court. The Evidence Room is subjected to unannounced reviews by our Professional Standards Sergeant and they unanimously pass with flying colors. Lastly, one Administrative Assistant also serves as the Receptionist for the department and fields all incoming calls to various areas of the department and the county.

In 2009, the Records Unit also began to submit all Incident Based Reports (IBR) and DMV FR-300 Accident Reports electronically. This has proved beneficial to provide not only easier recall of reports, but the ability to run pre-designated queries.

Personnel and Training:

These two units work closely together to insure top-notch hiring and training of all new personnel and a continuity in in-service training. Additionally, besides keeping detailed records on all personnel, a new database was developed to record Awards received by all members of the department. As cited earlier, due to budget cutbacks, the Hanover County Sheriff's Office is not in a hiring phase and has eight frozen positions. During 2009, ten new sworn members and five new non-sworn members joined the Sheriff's Office in positions that were not new, but rather vacant from retirements, separations, or past budget years. To save costs and enhance efficiency, the Hanover County Sheriff's Office is in its first year independent of Rappahannock Regional Criminal Justice Academy and certified by the state Department of Criminal Justice Services. This year, one Basic Academy containing eleven officers from Hanover and three additional jurisdictions was conducted. Through frugal budget practices, quality personnel and stringent curriculums, this agency also provides training to our surrounding law enforcement jurisdictions.



Many members of the Sheriff's Office have received certification as instructors in selected topics. Through the use of talented interdepartmental instructors, scheduling conflicts can be reduced to a minimum allowing for less down-time of personnel. The Sheriff's Office insures consistency in training by actively overseeing all training evolutions, thereby maintaining continuity from one block of instruction to the next. In addition, outside instructors are obtained in areas of legal update and Citizen's Police Academy graduates volunteer for non-threatening practical exercises.

Physical fitness initiatives continues as a popular tool for law enforcement to either maintain or improve their overall well-being. The Occupational Simulation Course (OSC) to be completed by all sworn personnel remains mandatory and is offered annually.



Lastly, training provided to all sworn personnel include firearms, defensive tactics, patrol rifle, occupational simulation course (OSC), emergency vehicle operator's course (EVOC), new laws, cultural diversity, and Cardio-Pulmonary Resuscitation (CPR) and Automatic Electronic Defibrillator (AED), Active Shooter and range qualification days. This training is in addition to that of the Special Teams described later in this report.

RADIO SYSTEM

Since the bond approval in 2007, Hanover County has been engaged in replacing the aging and out-dated public safety radio system and facility with a modern digital system and facility. Over the last three years, the purchase of fixed and non-fixed radio equipment; installing new radio transmitter equipment and antenna systems at each current tower/transmitter site; adding and equipping additional tower and transmitter sites; replacing non-fixed mobile portable radios; purchasing land, tower equipment shelters, fencing, emergency generators and microwave equipment; and installing new dispatch consoles and control room equipment have taken place. The new system will enhance radio system coverage for public safety agencies, school bus drivers, public utility workers, and all departments which depend upon the communications system. It also will improve the ability of emergency personnel to communicate with other localities and agencies and enhance system security and reliability.

Hanover County has entered into a Communications System agreement with Motorola, Inc. The 12-channel, 15-tower site, digital, 800 megahertz radio system will provide the coverage, technology and equipment needed to meet the County's goals of 95% in-building portable radio coverage, interoperability with other systems in the metro Richmond area and a high level of system security, reliability and redundancy. Nine of the towers are new and construction was completed in 2009. As preliminary testing has been completed, final re-testing will occur in early 2010. Mobile radios were installed in the fleet with the exception of specialty vehicles and instruction has begun with the operation of the new radios. It is anticipated that the radios will be in full use by late summer of 2010.

VOLUNTEERS

As described at the beginning of this report, the Hanover County Sheriff's Office has enhanced its Volunteer Program. Renamed VIPS, an acronym for Volunteers in Police Service, the 106 volunteers serve the Sheriff's Office in roles that save Hanover County taxpayers over \$99,360 for the past year. Following is a list of volunteer roles with the department

Administrative Assistance - Two volunteers assist with office and other departmental needs as required

Chaplains - Five volunteers to perform at special functions and assist officers on family notifications

Courtesy Patrol - The Citizens Courtesy Patrol began eight years ago as extra eyes and ears in the retail sector of the county during the busy Thanksgiving/Christmas season. Adorned with bright lime-yellow vests, the graduates of the academy provide service to fellow citizens by making them feel safe as they shop along the Bell Creek area of Mechanicsville. During 2009, 53 volunteers provided over 323 hours of service.

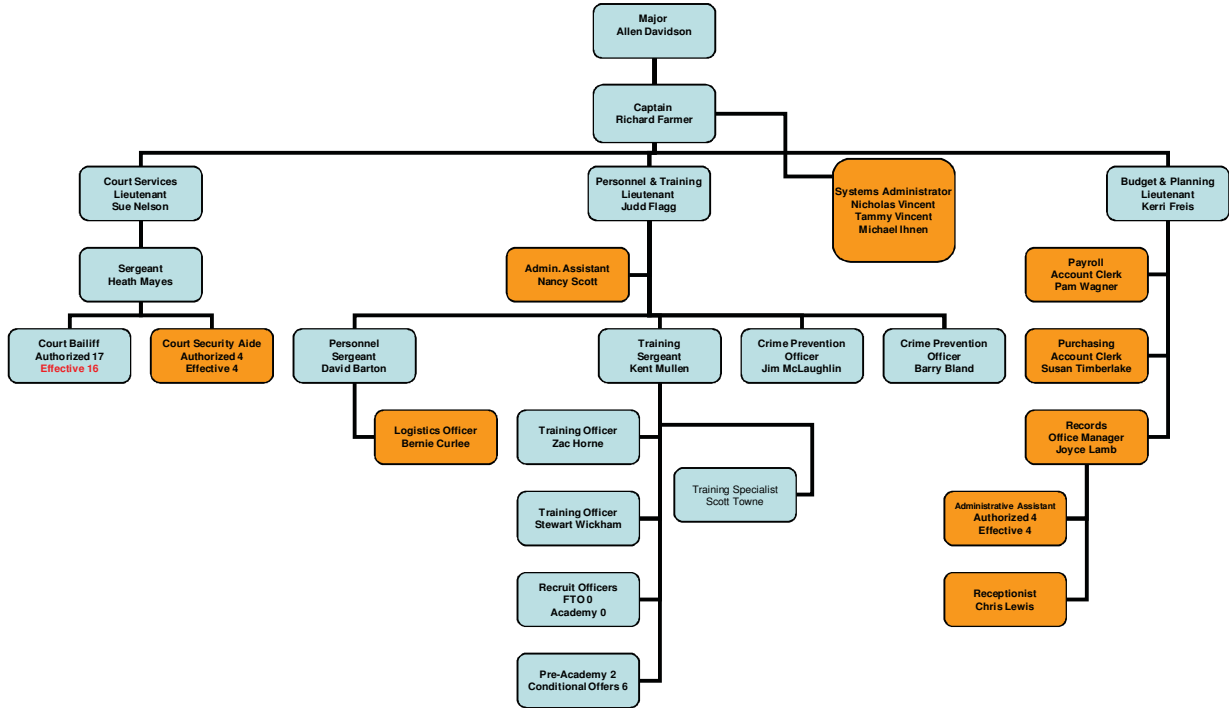
Role-Players - Begun in 2007, volunteer graduates of the Citizen's Police Academy were used for training academy role-playing in non-confrontational settings. The volunteers were provided scenarios to enact for new recruits in the law enforcement basic academy.

Reserve Officers - Currently there are 9 volunteers who are trained as sworn personnel and assist Patrol as needed. Over 3,461 hours were manned with our indispensable officers at functions such as parades, the Tomato Festival and NASCAR. Additionally, they handled 785 calls for service, completed 1,112 property checks and conducted 875 hours of special assignments and training.

Special Events - County-wide Exercise Registration, directional assistance and other large functions such as Parades and local festivals.

ORGANIZATIONAL CHART

Administrative Services



February 26, 2010



INVESTIGATIVE DIVISION

The Investigative Division has an authorized compliment of 40 sworn officers and 5 civilians throughout General Investigations, Street Crimes and the Vice/Narcotics Units. The Investigative Division, through indirect support from Intel and Uniform Patrol, share information during roll call training and bi-monthly CMI meetings. As a result of shared information and other contributing factors, this Unit experienced a great clearance rate of 66.8% for 2009; a 2.7% increase from 2008.

UNITS:

General

- ◆ *Computer*
- ◆ *Forensics*
- ◆ *Juvenile*

Street Crimes

Vice Narcotics



Special Cases:

As Hanover County experienced a decrease in the crime rate from 2008, larcenies from coin-operated machines, simple assault, motor vehicle theft, and counterfeiting/forgery rose slightly. Following is a list depicting a sampling of selected cases cleared during 2009 that centered in Hanover County. Additionally, on pages 19 and 20, many cases are listed that involved other jurisdictions. More often than not, cases lead to clearing crimes in other jurisdictions as well.

HIGHLIGHTED CASES

Investigator Klisz was able to clear a "cold" case dating back to 2004 involving a missing girl.

In October the homicide trial of D. Burkhead was concluded and during the jury trial, he was convicted of killing his girlfriend with a gunshot to the head.

Investigator Dover 's successfully handled a "murder for hire" scheme in which a prisoner at the Pamunkey Regional Jail attempted to have his wife killed.

Investigator Klisz arrested a subject who had taken indecent liberties with his juvenile daughter.

Investigator Hatcher spent several months investigating the thefts of heavy equipment and after arresting a suspect, was able to recover all of the stolen equipment.

Investigator Hatcher began a lengthy investigation lasting months into thefts of equipment from two local businesses along the Route 1 corridor. The case involved an individual taking orders for the equipment over the internet, resulting in an arrest for five related larcenies.

Investigator Wilson was assigned several cases of larcenies from vehicles in the far west end of our county. The investigation went as far as Danville and Pittsylvania, and he was able to obtain confessions and recover the property.

Investigator Klisz investigated a case involving remains found near Hickory Hill Road. It was determined that they belonged to a person missing since 2000.

In mid-June the robbery of a Wachovia Bank resulted in an apprehension of two suspects shortly thereafter. Investigator Brannagan interviewed the suspects from whom confessions were ultimately obtained.

Investigator Godfrey began a case of cyber stalking where the victim received over two hundred text messages and telephone messages from the stalker. A suspect was arrested and eventually confessed and entered a guilty plea.

Investigator LaPlaga investigated numerous burglary cases that occurred at night to occupied dwellings in a subdivision. He was able to arrest a male suspect and his girlfriend who had been involved in similar crimes in the Northern Virginia area as well as in Maryland.

Investigator Hatcher cleared thefts of ATVs in the west end of Hanover County and not only arrested the suspects; he also arrested the recipients of the stolen property.

Investigator Ratchford arrested two brothers who robbed a local market and obtained confessions.

Investigator Ratchford was able to make arrests of five youths who had participated in crimes which originally stemmed from their desire to steal a dirt bike from one of the businesses. He obtained confessions from all of the juveniles.

During the Holiday Patrol, a member of Vice Narcotics spotted a theft in progress of a license plate from a vehicle. This led to the apprehension of three male subjects and two female subjects who were participants in a multi-state credit card theft and fraud ring. Investigator Hatcher assisted and discovered the magnitude of the group 's activities. This arrest involved over 30 officers from Investigations and Patrol.

Investigator Wilson made arrests on several burglaries in the western end of our county where the offenders had committed burglaries in neighboring jurisdictions.

Investigator Brannagan was able to successfully conclude an investigation into a suspect who would steal televisions from one Best Buy store and then return them to other Best Buy stores for a refund. Investigator Brannagan was able to assist jurisdictions in Newport News and York County.

Investigator Hoehl was able to successfully arrest a suspect who had committed 24 larcenies from vehicles in the south central part of our county as well as in Henrico County. (Ultimately thirty-seven total cases were cleared.)

Investigator Wilson was assigned multiple daytime burglaries that featured forced entry. After several months of investigation, a suspect from Maryland was arrested who had been committing crimes up the I-95 corridor.

Investigator Tiller worked on several cases of fraudulent checks. His investigation revealed that the suspect had stolen victim 's mail in Newport News and then manufactured fraudulent checks which were then passed in jurisdictions such as Hanover, Williamsburg, and Newport News. An arrest was made by the USPS.

Investigator Dunfee undertook an investigation into approximately one hundred fifty cases of identity fraud that originated at a local medical center. A single employee was responsible and our officer assisted on a federal search warrant by the US Postal Inspectors Service.

Investigator Hoehl investigated multiple incidents of air bag thefts from a local business on Route 1. It was determined the four suspects were from South Carolina and committed thefts from Maryland to Georgia.

Investigator Hatcher arrested an individual who committed multiple auto thefts in Chesterfield, Hanover, and Henrico.

Investigator Dover arrested a suspect who committed credit card frauds throughout Virginia and North Carolina along the I-95/I-85 corridor. The suspect made over \$23,000 in purchases.

Investigators Ratchford and McGrain arrested three suspects who had committed larcenies from vehicles in twenty-four areas of Hanover and Henrico.

Investigator Tiller assisted federal authorities in the investigation of an organized ring committing credit card fraud throughout the southeastern United States. One member was arrested by our agency.

Investigators Wilson and McGrain (along with an assist from other members of General Investigations, Street Crimes, and Patrol) investigated several burglaries in the west end of our county as well as in Louisa and Goochland counties. The two offenders were apprehended and charged in all three jurisdictions.

Criminal Intelligence Unit:

This unit is responsible for receiving and disseminating information throughout our sworn personnel, obtained from outside and from within the agency on crime trends, individuals, and other pertinent data. Additionally, requests are received daily to devise flyers for information, missing persons, wanted, suspicious, BOLS, etc. Frequently, photo line-ups are required. This unit also makes packets of information that include monthly reports, personnel solicitation permits, concealed handgun permits; as well as run backgrounds on applicants for the Citizen 's Police Academy, Volunteer Program and Ride-a-Long applications. Numerous special projects that include data concerning apartment complexes, Crime in Hanover and Crime in the Public Schools Reports, along with a number of other initiatives keep this staff busy. Assigned to this unit are two Crime Analysts and one Data Retrieval Specialist.

Forensics:

As part of the Investigative Division, the Forensics Unit is led by one Sergeant and is currently assigned two Investigators and one polygraph examiner. This versatile unit is able to handle a variety of multi-faceted tasks including polygraph examinations, forensic computer investigation, digital imaging, digital capture, forensic computer analysis, enhancement of digital images, audio conversion, audio capture, bloodstain pattern analysis, fingerprint examinations, latent print analysis, ten print classification, and crime scene response and investigation. For over a year, this Unit has had a Mega Maxx Alternate Light Source System, allowing a mobile and maneuverable hand-held ALS to view crime scenes through visible and infrared and ultraviolet frequencies. Additionally, they have a Cellebrite UFED, a device to download information from cellular telephones.

Homeland Security:

This unit, manned by one Investigator, is responsible in keeping the Sheriff 's Office trained and up-to-date on Homeland Security initiatives, as well as insure we are in compliance with the Federal Emergency Management Agency (FEMA) requirements. In addition, this investigator also performs research on various topics as assigned that often become new Standard Operating Procedure, Incident Action Plans or other resource tools. Sheriff 's Office personnel received National Incident Management System (NIMS) training and as of the end of 2009, we were 98% compliant. As part of FEMA exercise requirements, this agency participated in a county-wide exercise with Hanover Public Schools, Fire/EMS, and Emergency Communications that allowed for all agencies to test the NIMS protocols and emergency response plans, along with the coordination of information.

*This unit is also responsible for the bi-monthly **Crime Management Initiative Meetings (CMI)** designed to reduce criminal activity by identifying problems and measuring the results of problem-solving efforts. It began in 2005, and is based on the Broken Windows theory, aided by Crime Analysis and using the SARA model (Scan, Analyze, Respond, and Assess).*

Street Crimes Unit

The Street Crimes Unit currently has eight members led by one Sergeant. During 2009, this Unit greatly assisted in many of the cases mentioned earlier. While oftentimes they are behind the scenes conducting covert operations, their teamwork and performance brings positive results to closing cases. Highlights of additional cases are listed below.

In February, 2009, the theft of catalytic converters occurred throughout the county. Through covert operations, this Unit assisted an investigator and was able to coordinate with Richmond Police Department. As a result, they developed a suspect that led to the arrest of three subjects who were charged with burglary, grand larceny and possession of burglary tools.

In July, 2009, a suspect was developed concerning theft of a tractor trailer containing valuable goods. Surveillance was established and this unit was instrumental in making an arrest. It was found that the subject had committed larcenies in Hanover and Henrico counties.

In August, 2009, after larcenies of vehicles were on the increase this unit conducted operations that resulted in a suspect being charged with over 25 offenses to include larceny and arson.

In October, 2009, four suspects were apprehended who were involved in stealing airbags from vehicles along the eastern sector of the United States. As a result of the efforts of this unit, multiple cases involving several jurisdictions were cleared.

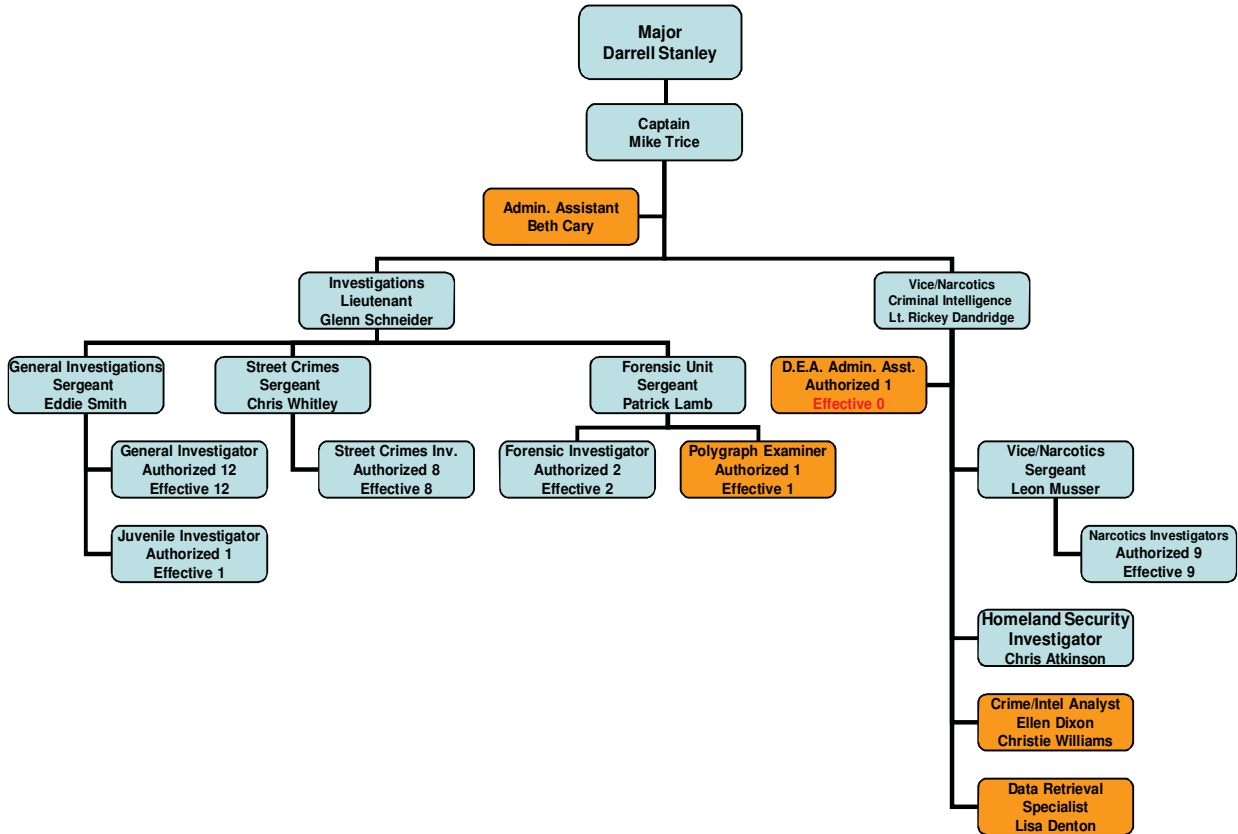
In November, 2009, this unit responded to a B&E in progress at Chickahominy Market. Immediately upon arrival, a member of this unit gained vital suspect information and relayed the information to other law enforcement. Through exceptional teamwork, the suspects were arrested within two hours of committing the crime.

Narcotics Unit:

This unit utilized strategic investigative techniques in a multitude of cases by dedicating manpower to narcotics distribution and manufacture of marijuana, cocaine, heroin, and MDMA. These investigations required gathering of intelligence, interviewing witnesses and persons of interest, surveillance, reviewing subpoenaed phone records, and using leads in order to develop cases of narcotics distribution. At the conclusion of their investigations, warrants or indictments are obtained through the Multi-Jurisdictional Grand Jury. Oftentimes, the Vice/Narcotics Unit worked in conjunction with other areas of the Sheriff 's Office, as well as local, state and federal law enforcement agencies such as the Drug Enforcement Administration (DEA), the Alcohol, Beverage and Control (ABC) Board, and the Virginia State Police to assist in investigations. The Narcotics Unit also assisted our Juvenile Investigator with juvenile alcohol stings to reduce underage possession and sale of alcohol. During one case, convictions were obtained for the conspiracy to distribute in excess of 1,000 kilograms of marijuana and forfeiture of \$667,000 currency. As a result of his involvement and ability to make the case, an Investigator was recognized by the U.S. Attorney 's Office and received the Law Enforcement Public Service Award.

ORGANIZATIONAL CHART

Investigative Operations



February 26, 2010





UNIFORM PATROL DIVISION

The Uniform Patrol Division is the most highly visible unit of the Sheriff 's Office. Authorized with a compliment of 146 officers, this unit consists of three patrol shifts – Day, Evening, Midnight, and the Safe Streets and Youth Service Units. Also assigned to this section are the Special Teams described further in this report.



The officers assigned to this division cover a 17 beat area of the county and over 474 square miles. Addressing the needs of over 100,000 citizens, each officer practices Community Policing in order to solve problems and reduce re-occurrences in the community. For example, deputies frequently participate in an Apartment Coalition to address crime trends in areas such as the Pines, Beaverdam Creek and Chickahominy Bluffs. Additionally, each officer has addressed a number of disputes between neighbors in order to solve problems through mediation and community involvement. Many officers have senior citizens who they have “adopted” through our Adopt-a-Senior Program managed by our Crime Prevention Unit.



It is not unique for this division to be called upon for many roles and due to budget hiring freezes and manpower shortages, it becomes crucial to explore all methods in which to effectively use manpower. The three Patrol Shifts are often required to provide information on a particular topic and it is shared with not only the Sheriff 's Office, but our citizens who greatly benefit from these initiatives. Following are examples of some of their research:





Day Shift: Oftentimes officers are confronted with citizens who do not have an understanding of the law and while they think they are in compliance, after reviewing the statutes it is found they are not. It is not uncommon for members of this agency to research various topics such as Moped and Scooter use on our roadways, performed by Deputy Bud Healy; and answer an array of outside inquiries made by citizens.



Evening Shift: The Asian-American community has expressed a desire to meet with area law enforcement to deter criminal activity and crimes against Asians that occurred in the metro Richmond area. Lt. Scott Carter attended several meetings to discuss these issues and many excellent suggestions and initiatives occurred.



Midnight Shift: In late 2008 and into 2009, this unit focused on three new initiatives to reduce crime throughout the county. These initiatives included a new program - Selective Enforcement Tactics (SET) - that allowed for officer flexibility, discretion and creativity and it was designed for officers to volunteer to work problem areas to prevent, reduce and/or minimize an increase in certain types of crime. Secondly, an intense check of area businesses located in the Hanover Industrial Airpark allowed for the beat unit to spend extra time in a problem area to provide high visibility and aggressive patrols. Lastly, midnight shift is exposed to the hour when many drinking establishments close resulting in a concentration of drunk drivers. Officers assigned to this shift increased their Park, Walk and Talk efforts around drinking establishments to provide high visibility and as manpower allows, DUI checkpoints are held. Their efforts resulted in a 41% increase in DUI arrests.

Safe Streets Unit

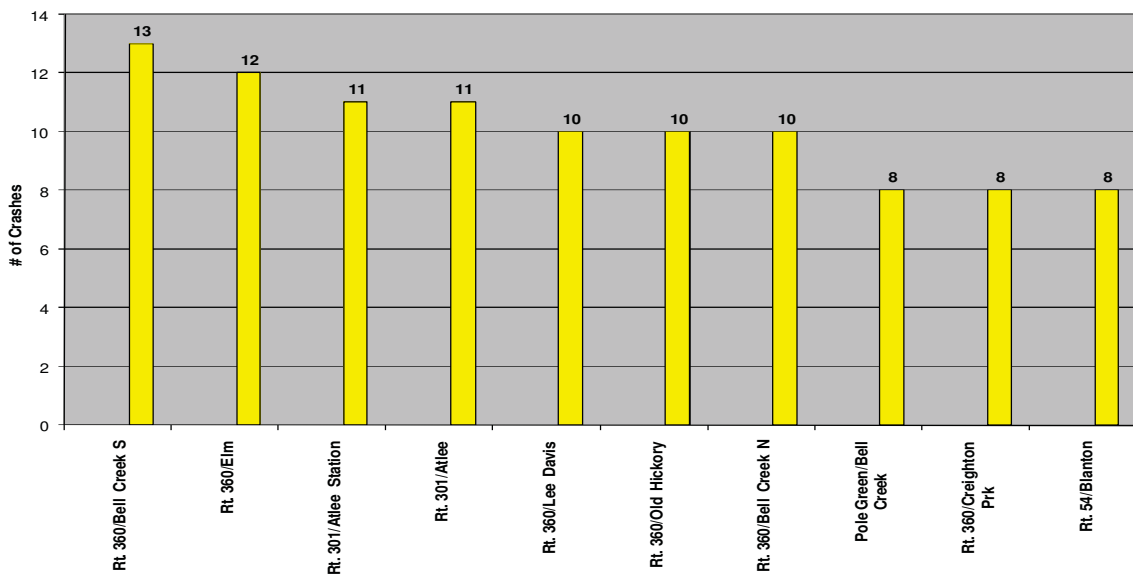


In December, 2009, the Safe Streets Unit celebrated its first full year with outstanding performance. This Unit was established to deter, identify, and/or apprehend individuals engaged in or seeking opportunities to engage in criminal behavior. There are seven members of the highly visible traffic enforcement unit. During 2009, they made over 10,635 traffic stops that resulted in 981 arrests that included 161 fugitives wanted on 207 warrants. Additionally, they focused on high intensity patrols, increased checkpoints and continued emphasis on seatbelt enforcement. The Safe Streets Unit has also been partially credited for a 55% reduction in robberies and a 31% decrease in the number of crashes with injuries.

The Safe Streets Unit also researches accident sites throughout the county and compiles the Top Ten Crash Site Report (chart shown below).

Lastly, we participated in the state's CLICK-IT-OR-TICKET Campaign in an effort to reduce traffic fatalities and offer occupant protection. Due to the campaign it has found that drivers and occupants are increasing their use of seatbelts.

2009 Top Crash Locations



Warrant Service/Funeral Escorts

The Sheriff 's Office also employs a warrant officer who is responsible for serving warrants to citizens who, after receiving a letter from the Sheriff 's Office indicating there is an outstanding warrant, processes each case by providing an opportunity to have the defendant turn themselves in to this office. In 2009, over 953 warrants were served by this officer alone. Additionally, the warrant officer provides escorts for funerals, upon request, for those located in Hanover County. In 2009, over 194 escorts were conducted.

Youth Services Unit

This Unit, led by one Lieutenant, is comprised of the nine School Resource Officers (SRO) and five DARE officers. Each SRO is assigned to one of eight secondary schools, the new Georgetown School of alternative education, and each is responsible for 1200-1800 students and 100-150 faculty members.

During 2009, out of a total of 23,000 faculty, staff and student population, there was a 2% increase in the number of reports taken during the school year. Of the 168 incidences, there were 104 juvenile and 18 adult charges filed with an 80% clearance rate. Each officer is responsible for teaching the CLASS ACTION curriculum to area students to inform students of law violations, punishment, appropriate etiquette when dealing with law enforcement, and traffic laws learned in driver 's education class. Additionally, SRO 's teach certain aspects of Driver 's Education to new drivers as well.

The officers also participate in community events relating to county youth to include the Beginnings Program, I CARE, Head Start, Boy and Girl Scouts, and Explorer Post 606 (described later in this report) and hosting a Youth Citizen 's Police Academy during the summer. The Academy gives area youth an opportunity to learn about law enforcement in Hanover County.

The DARE officers teach 5th grade level about the dangers of drug use, peer pressure and make classroom visitations throughout the year. Over 981 students in 5th grade classes received this program and each student who participates in this program receives recognition at their respective school graduation ceremonies throughout the school year.

In conjunction with area high schools, our Resource Officers also assist in coaching many sports-related activities, participate in special functions such as drug and alcohol forums, and they give presentations to include an educational forum to parents and students addressing Beach Week. The officers are always present at special functions held within the area schools. During the summer, members of this Unit are assigned throughout the department to supplement crime prevention efforts in the retail and banking communities and assist patrol during inclement weather. Other special initiatives are focused upon by SRO 's when school is not in session. As they assist patrol, these initiatives include special assignments to address break-ins to area businesses, larcenies from vehicles, underage alcohol buy operations, visits to day cares to include child safety seat and seat belt inspections, assistance in polygraph examinations, as well as add personnel in the warrant service and funeral escort



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The Special Teams, listed below, are manned by sworn members of the Sheriff 's Office who serve in many other capacities of the Sheriff 's Office. They provide a vital resource in their respective areas on behalf of the safety and welfare of our citizens. When an incident occurs that requires a specialized unit, a group notification is activated and the requested team responds in a timely manner. Throughout the year, regularly scheduled training is conducted by all teams in order to insure adequate resources, explore new methods and equipment, and train with other jurisdictions. Through mutual aid agreements, the Special Teams also assist and receive assistance from other surrounding law enforcement jurisdictions.

BIKE TEAM – Sergeant Simpson and 9 members

CANINE - Sergeant James Carter and 2 members, 1 German Shepherd and 1 Bloodhound

HIGH RISK ENTRY TEAM – Lieutenant Sizemore and 15 members

HONOR /COLOR GUARD – Sergeant Patterson and 9 members

HOSTAGE NEGOTIATION – Sergeant Hale and 8 members

MOBILE COMMAND CENTER – Lieutenant Lecarpentier and 4 members

MOTOR CARRIER SAFETY UNIT - Sergeant Shaffier and 3 members

SEARCH AND RESCUE – Sergeant Wright and 20 members

TACTICAL FIELD FORCE – Lieutenant Epling and 41 members

TRAFFIC SAFETY UNIT – Sergeant Darby and 8 members

UNDERWATER FORENSIC DIVE TEAM - Sergeant Schneider and 6 members

BIKE TEAM - This team allows for its members to work large crowds where patrol vehicle maneuverability is limited. This includes special county and metro area events to include the Tomato Festival, Strawberry Hill races in New Kent County, seasonal parades, special patrol assignments in retail sectors, and especially during the holidays as traffic volume increases in congested areas. During the summer months as the days are longer, members of the team also provide high visibility in area neighborhoods; an initiative that will increase in 2010. The deputies assigned to this unit also provide safety classes to all ages and attend many other community events.

CANINE TEAM - In 2009, Sergeant James Carter became the supervisor in charge of this unit, as his canine, a German-Shepherd named Jax, retired. New to the unit in April was Duke, a bloodhound, and his handler Deputy Matt Crist which added to our additional canine, a German-shepherd named Dino, with his handler Deputy Todd Brooks. This unit was deployed 46 times during the year and participated in over 384 hours of training collectively.

HIGH RISK ENTRY TEAM (HRET) - Members of this team are divided into Squad 1 and 2, known as the "Fire Team" concept and are responsible to Lt. Flagg, the Executive Officer and Sergeants L. Carter and Crawford. The team was activated one time during 2009 to locate a subject involved in a homicide. The Unit also attended over 2400 hours of training collectively during the year. As required, a number of hours are spent in specialized training to insure unit cohesiveness, accountability and readiness, traits necessary to effectively respond and insure safety during all types of incidents. Team members also become trained instructors in many areas of expertise to include chemical munitions, LSD's and less lethal impact weapons. New in 2009, three new members joined the team after meeting required criteria and submitting to an extensive selection process.

HONOR/COLOR GUARD - The Hanover County Sheriff's Office Honor Guard is a highly visible unit that has been rated as being one of the top law enforcement units in the area. They serve as an example of the high standard of integrity, service, appearance and professional demeanor necessary to the high caliber of this unit. Ceremonies attended during 2009 include the Sheriff's Office Police Memorial Breakfast, the Awards Ceremony, Promotional and Graduation Ceremonies, the Retail Merchants Valor Awards, Rappahannock Regional Academy Memorial, the Tomato Festival, Victim Witness Memorial, J. Sergeant Reynolds Community College Graduation, the CALEA and VLEPSC Ceremonies, and the funeral for retired Deputy Worsham.

HOSTAGE NEGOTIATIONS - This Unit responded to an incident where an intoxicated suicidal subject barricaded himself in a house. While family members and Sheriff's Office personnel attempted to have him surrender, it was feared that he would attempt a "suicide-by-cop" method to end his life. After approximately 4 hours, the Unit left the scene as the subject had not committed a crime. He was later reported with a family friend and sought mental assistance. This unit trained for 248 hours; and one member attended the 30th Annual Hostage Negotiations Seminar in Maryland. In addition, Sergeant E. Smith left the unit due to a new assignment.

MOBILE COMMAND CENTER - *This Unit deployed to the Richmond International Raceway twice during 2009 for the annual Spring and Fall events. In addition, the Post was used for display during special events such as the police academies, at area festivals, and during training and testing of equipment upgrades.*

MOTOR CARRIER SAFETY UNIT - *This compact unit consists of members who once served on the Traffic Safety Unit. As the Traffic Safety Unit was absorbed into the new Safe Streets Unit in 2008, new legislation brought about the capacity of local agencies to address motor carrier issues that pass through their respective jurisdiction. As a result, a total of four officers, a Sergeant and Deputy Six, along with the addition of Deputies Gendrow and Tilley, were added this year, and they address areas of large tractor trailer permits, weight limits, specifications and placards, etc. There were eight directed patrols held and 16 hours of training attended by members of this unit.*

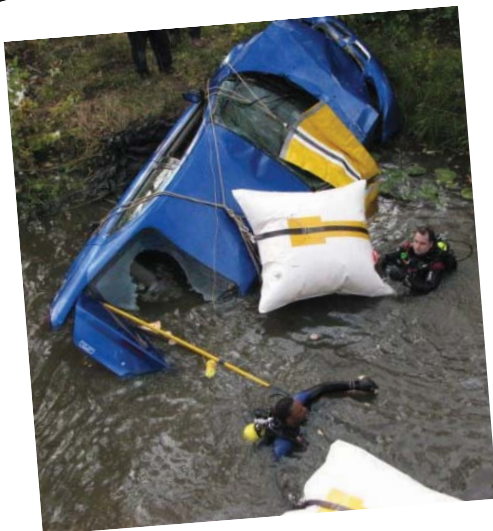
SEARCH AND RESCUE - *During 2009, this unit trained using situational exercises along with use of the GPS system. A demonstration was held to observe the tracking capabilities of Duke, our new bloodhound, and it is planned to hold training with Hanover Fire/EMS on extraditions.*

TACTICAL FIELD FORCE - *While this unit did not have any activations during 2009, training was initiated throughout the year to include Crowd/Riot Control, Pamunkey Regional Jail Familiarization and Security Issues.*

TRAFFIC SAFETY UNIT - *This Unit, responsible for investigating severe traffic accidents, fatalities, and their causes, provides information to the Virginia Department of Transportation (VDOT), the Division of Motor Vehicles (DMV) and the State Transportation Safety Board (STSB) to insure safety for the motoring public. They also compile the annual Top Ten accident Sites in Hanover County for continual review for improvements and changes to alleviate any engineering and/or traffic pattern problems.*

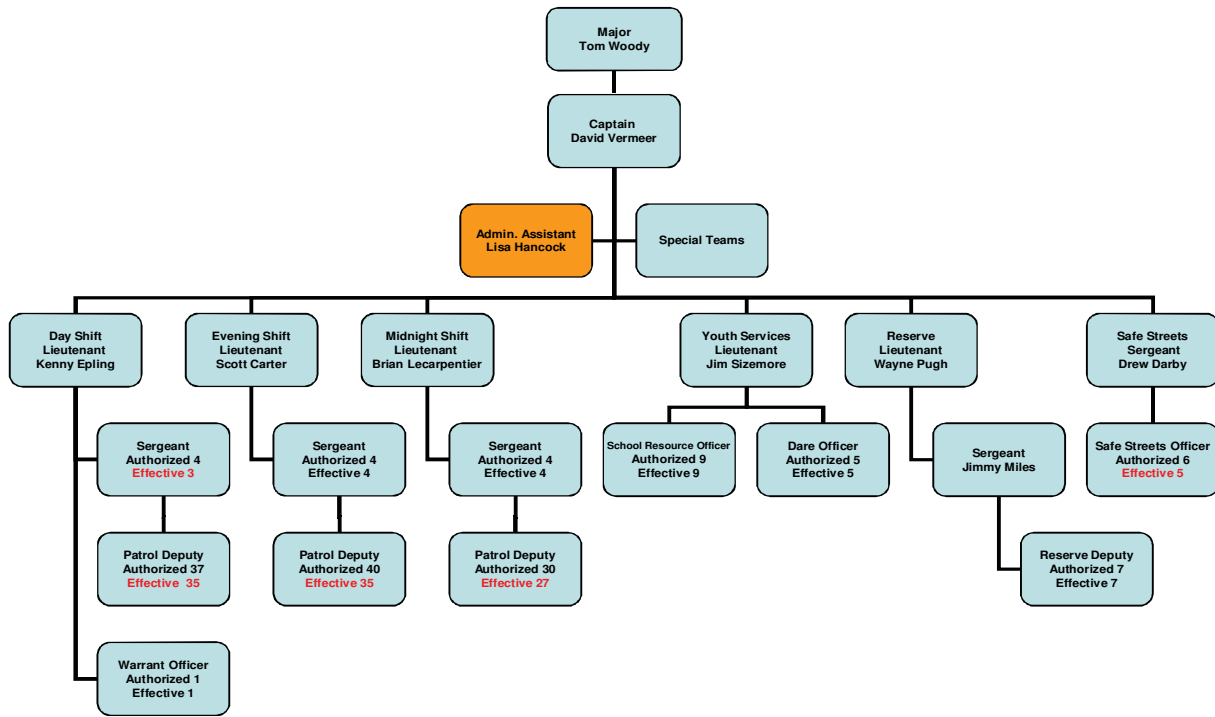
UNDERWATER FORENSIC DIVE TEAM - *During 2009, this Unit deployed four times and each time was successful in recovering property. In October, 2009, the divers were able to recover stolen weapons from the Chickahominy River, Gillie Creek in Henrico County and the Little River in Beaverdam. While training the unit also was able to recover property taken from several break-ins in Hanover and Henrico counties. Throughout the year, the team is also called upon for demonstrations at our police academies, during National Night Out and other public events. Two members became certified as Master Underwater Criminal Investigations divers.*

SPECIAL TEAM PHOTOS.....

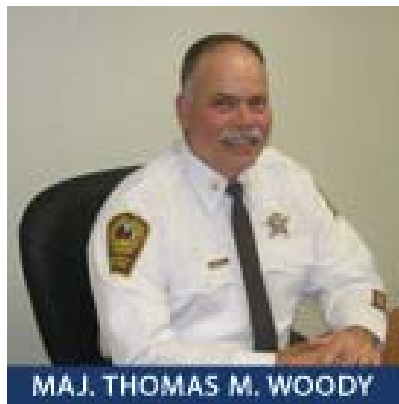


ORGANIZATIONAL CHART

Uniform Patrol Operations



February 26, 2010



Other Special Functions.....

****Explorer Post 606**

Explorer Post 606, consisting of 23 members, are involved in many community projects. Deputy Barry Bland has led the program since 1990, and he is assisted by Pam Bland, his wife, and Deputies Brian Duke, John Parrish, Rose Pittman and Mark Segal along with former Explorer Steven Dalton. Oftentimes, the Explorers seek employment in law enforcement.

****Police Academies**

- Regular
- Senior
- Youth



****Picnics**

- Department
- CPA Alumni

Lt. Jim Sizemore with
Citizen's Police Acad-
emy at Range Day



****Police Memorial Breakfast**

****Senior Christmas Luncheon**

TRIAD

****Special Olympics Events**



TRIAD Senior
Christmas
Luncheon;
Deputy Chuck
Davis

Annual Special Olympics Torch Run in June



Special Olympics raised \$857,000
for the Polar Plunge . Lt. Scott
Carter , Sheriff's Office Rep



Memberships

Amber Alert Program	Regional Organized Crime Information Center (ROCIC)
Central Virginia Crime Clinic (CVCC)	Security Loss Prevention Association (SLPA) through Retail Merchants Association
Central Virginia Crime Prevention Association (CVCPA)	Special Olympics Virginia; Lt. Scott Carter serves on Executive Board
Central Virginia Most Wanted	Transportation Safety Committee (Board Appointed)
Childsafe Program	TRIAD (State and Hanover/Ashland)
CrimeStoppers	Virginia Association of Chief's of Police (VACP)
Drug Interdiction Task Force	Virginia Association of Law Enforcement Intelligence Documentation (VALID)
FBI National Academy Alumni Association	Virginia Crime Analysts Network
Federal Identity Theft Task Force - USPS	Virginia Crime Prevention Association (VCPA)
Greater Richmond Retail Merchant's Association	Virginia Gang Investigators Association (VGIA)
Hanover Banker's Security	Virginia Law Enforcement Professional Standards Commission
Hanover Business Council/Coalition	Virginia Sheriff's Association
Hanover Housing Coalition	
Hanover Safe Place	
I CARE Program – with Hanover MH/MR	
InfraGard – FBI program to protect retail infrastructure	
Interagency Council	
International Association of Crime Analysts	
International Association of Chief's of Police	
Joint Terrorism Task Force (JTTF)	
Multijurisdictional Grand Jury	
National Association of Town Watches – National Night Out	
National Sheriff's Association	
Pamunkey Regional Jail Board	
Professional Executive Leadership School (PELS)	
Project Lifesaver – 60 clients	
Rappahannock Regional Criminal Justice Academy (RRCJA); Colonel Cook member of the Executive Board	

OUTSIDE OF AGENCY AWARDS, APPOINTMENTS & ELECTIONS

IACP and VACP LAW ENFORCEMENT CHALLENGE: *The Hanover County Sheriff 's Office received 2nd Place from the International Association of Chief 's of Police National Award; and 2nd place from the Virginia Association Chief 's of Police State Award for their traffic safety initiative in seat belt usage. For the second year in a row, we were recognized for the Most Improved and the Highest Seat Belt Use. This award was prepared by our Traffic Safety Unit.*

RETAIL MERCHANTS ANNUAL VALOR AWARDS: *Two members of the Sheriff 's Office were recognized for their life-saving efforts. **Deputy Richard Doran** (pictured below on right) was the recipient of the Gold Valor Award, the first one received by a member of the Hanover County Sheriff 's Office, for his bravery and life-threatening rescue of his landlord, who during a medical event, passed out and ran her car into the wall of her garage. Because the tires were still spinning, acrid smoke developed and quickly filled the garage. Deputy Doran was able to pull her to safety. **Sergeant Eddy Smith** (pictured below on left) received the Silver Valor Award for his quick thinking as he pulled an accident victim from a burning vehicle. He stayed with the driver until rescue arrived to offer comfort and first aid.*



MOTHER 'S AGAINST DRUNK DRIVING (MADD) AWARD: *Deputies **Chris Hatcher** and **Deputy Mike Tilley**, as part of the Safe Streets Unit, received the 2009 award for their patrol initiatives to deter drunk driving.*

WEST END OFFICER OF THE YEAR 2009 - *This annual honor, recognized by the Beaverdam Ruritans, was awarded to **Deputy Philip Miller** for his patrol initiatives.*

US ATTORNEYS ' OFFICE LAW ENFORCEMENT PUBLIC SERVICE AWARD -

*Granted to **Investigator Todd Layman** for his persistence and investigative skills on the Federal narcotics O 'Bannon case.*

VIRGINIA POLYGRAPH ASSOCIATION - *Appointed President is **John Patterson**, a part-time civilian polygraph examiner of the Sheriff 's Office who retired after 25 years as a senior polygraph examiner with the Henrico Division of Police.*

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INTER-AGENCY AWARDS.....

- OFFICER OF THE YEAR - INVESTIGATOR DAVID P. KLISZ**
- ROOKIE OF THE YEAR - DEPUTY DAVIS B. GOODING, III**
- RESERVE OFFICER OF THE YEAR - DEPUTY NICK PUGH**
- EXPLORER OF THE YEAR - THOMAS HAUCK, III**
- MEDAL OF VALOR - DEPUTY RICHARD DORAN**
- SILVER STAR - SERGEANT EDDY SMITH**

- EXCELLENT SERVICE AWARD:**
- Agee
 - Brown
 - Carrasco, M.
 - Cary, T.
 - Diloreto
 - Dunfee
 - Godfrey
 - Gowin
 - Hatcher
 - Hoehl
 - Klisz
 - Laplaga
 - McCormack
 - McGrain
 - Ratchford
 - Smith, K.
 - Spain

- MERITORIOUS AWARD**
- Cook, B. Lt. (Henrico)
 - Freis, , Lt.
 - Lecarpentier, Lt.

 - Carter, Sgt. L.
 - Kinder, Sgt.
 - Musser, Sgt.
 - Sutton, Sgt.
 - Whitley, Sgt.

Atkinson	Jones
Bland	Lantz
Brown	Layman
Carrasco, P.	McLaughlin, J
Clements	Miller
Crist	Nelson
Crumpler	Parrish, John
Curran	Quinn
Davis, Charles	Spencer
Davis, Chris	Trexler
Gay	Wayne
Gowin	Wickham, Shane
Hatcher	Williams
Hess	Wills

- UNIT CITATION:**
- Street Crimes

- VOLUNTEERS OF THE YEAR :**
- Cheryl W. Curlee
 - Preston G. Fowlkes

INTER-AGENCY AWARDS.....(con't)

SAFE DRIVER AWARD:

Atkinson	Suydam
Blake	Tilley
Bland	Wagner, R.
Brannagan	Wickham, Stewart
Brown	Wilson
Carroll, D.	
Carter, Lt. S.	
Cary, T.	
Claytor	
Curran	
Darby, Sgt.	
Davidson, Major R. A.	
Davis, Charles	
Diloreto	
Gray	
Hale, Sgt.	
Hazelgrove	
Hess	
Hill, R.	
Hoakiko	
Hope	
Horne	
Hughes, M.	
Jones, J.	
Kothe	
League	
Macy	
Mallory	
Nelson	

CITIZEN CERTIFICATE OF APPRECIATION/RECOGNITION:

Bailie, Bob

Brown, Charlie

Brown, Valeria

Failla, Giovanni "John "

Grubb, Brian

Grubb, Patricia

Harris, Snapper

Hudson, Beverly

Hudson, Chip

Kelley, Billy

Kelley, Katherine

King, Berkley

Light, Clay

McKittrick, Tom

Nye, Edward

Rangus, Michael

Webb, Harold

2010 and beyond.....Challenges

Colonel V. Stuart Cook, has served the citizens of Hanover County as their Sheriff since August, 1990, and was overwhelmingly re-elected to his fifth term in 2007. Election for the next four-year term is upcoming in November, 2011.

As Hanover County faces the budget challenges presented over the last two years, 2010 will be no different in receding to a "back-to-basics" budget. Many agencies, to include the Hanover County Sheriff's Office, face grave decisions in reduced manpower deployments, cutting back on services, and maintaining resources that are crucial to officer safety. As manpower is at a level of four years ago, our current 17 Beat structure is under re-evaluation to deploy officers in the best way possible. Upcoming in 2010, is the use of specially trained volunteers, who will man a Motorist Assist Program (MAP) to aid citizens who experience mechanical or vehicle breakdowns, thus allowing an officer to return to regular patrol duties in a timely manner.

Building renovations are placed on hold due to budget restraints. In early 2010, the Sheriff's Office will complete its second state re-accreditation through the Virginia Law Enforcement Professional Standards Commission (VLEPSC). The new Radio System will enter its final testing stage and will be in full force in the summer of 2010. This system serves as a lifeline for our personnel and will offer interoperability among our surrounding jurisdictions, better communication service in "dead spots" and provide radio service inside of key buildings.

As always, we will explore all grant monies available to law enforcement. The needs of our citizens are first and foremost, and every effort is made to continually review existing programs, explore new initiatives in order to continue to provide the quality and professional service our citizens have come to enjoy and expect. We will continue to expand on our Citizen's Volunteer in Police Service (VIPS) Programs and our Citizen's Police Academies to include our senior and youth populations. The Special Teams and other vital programs will strive to meet their goals, and to fine-tune their many talents and skills.

This Annual Report demonstrates the collective hard work and dedication of the sworn and non-sworn men and women of the Hanover County Sheriff's Office. We are your Sheriff's Office and because of the support of our citizens, businesses, our county government and administration, and our educational system, we are extremely fortunate to reside and work in Hanover. Community Policing is thriving in Hanover and we welcome everyone to be a part of the Hanover County Sheriff's Office.



Law Enforcement Code of Ethics

Department of Criminal Justice Services

As a law enforcement officer, my fundamental duty is to serve my community; to safeguard lives and property; to protect the innocent against deception; the weak against oppression or intimidation; and the peaceful against violence or disorder; and to respect the Constitutional rights of all to liberty, equality, and justice. I will keep my private life unsullied as an example to all and behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both personal and official life, I will be exemplary in obeying the laws and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities, or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill-will, never employing unnecessary force or violence, and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other law enforcement officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession -- law enforcement.

